

JYS TEACHING ASSISTANT

Exchange between Sweet Briar College and the University of Seville

Description

Gain hands-on experience as a Teaching Assistant at Sweet Briar College! We are seeking a highly motivated and dynamic Spanish Teaching Assistant to join our successful Spanish Department at Sweet Briar College. As a Teaching Assistant you will gain insight into higher education in the United States, build your confidence, and receive excellent career skills. The candidate should be hardworking, committed to helping students improve their Spanish, passionate about language learning and pro-active in supporting with faculty both in and out of the classroom.

Students applying for the position must be self-motivated individuals who are comfortable teaching in front of a class, as well as working with students one-on-one. They will be expected to work a schedule that meets the needs of the professors. Personality traits should include: enthusiasm, imagination, adaptability, patience and responsibility. You can choose to come for a full academic year, the fall semester, or the spring semester depending on what your schedule allows.

About Sweet Briar College: As an all women's college, we empower and educate young women to build and reshape their world however their passions lead them. We focus on personal and professional achievement through a customized educational program that combines the liberal arts, preparation for careers and individual development.

Application Deadline: Academic Year/Fall Semester - June 15, Spring Semester - October 15

Application Process:

1. Complete the University of Seville's application for your department
2. Once selected, you will be required to complete an in-person interview with the Resident Director of JYS at the JYS Seville Office

Qualifications

Open to: Women ages 22 - 35

English Language: B2 minimum, C1 preferred

Degree: preferred equivalent of a Bachelor of Arts/Bachelor of Science

Prior Experience: some classroom experience teaching Spanish as a second language and/or tutoring high school and/or college students.

Position Summary: This is a non-degree study program. The Modern Language and Literature will expect you to perform duties as assigned for up to 20 hours a week, which may include: assisting in language and culture classes, conversing with students in your native language, tutoring, assisting in the multi-media laboratory and assisting in the JYS office.

Costs

Included: tuition, room and board

Housing: assigned room in a resident hall or an on-campus apartment

The residence halls will be closed for about a month during the winter break and a week each semester for the Thanksgiving and spring vacations. It will be necessary for you to find other accommodations during these time frames and plan for the additional expenses.

Food: All meals are covered and available in the on-campus dining commons.

Cost Not Included: (Students are responsible for paying the following)

- J-1 Visa (and passport if you do not already have one)
- Medical insurance
- Flight to and from the United States
- Books and supplies

Classes: required to take at least two classes per semester

Visa: J-1 visa required. Student must complete all required paperwork for the visa, and is responsible for any fees incurred for the visa.

Responsibilities

- A. Work with individual faculty members to design and teach evening sessions that review grammar and vocabulary taught in class and create opportunities for students to speak Spanish. There will be two, one hour sessions per week at the beginning level, two, one hour sessions at the intermediate level, and one, one hour session to work with students at the more advanced level in Spanish to improve speaking and listening comprehension. Students will be required to attend these classes as part of their grade for the class.
- B. Maintain at least 3 hours per week of office hours, during which students consult with the assistant on an individual basis for tutoring.
- C. Work with the Spanish faculty to create an environment on campus that promotes the study of Spanish and practice of the language. This may include organizing meals during which Spanish will be spoken in the cafeteria, organizing and hosting film nights, assisting with the "Club Latino," and events hosted by the Spanish honor society, Sigma Delta Pi.
- D. Assisting faculty as needed in classroom activities when scheduling allows and, in some cases, substituting for faculty who may need to miss a class occasionally to attend conferences or in the case of illness.
- E. As faculty, we intend to include the assistant in planning and implementing the Spanish program, so they will attend meetings of the Spanish faculty and aid in accumulating data to be used for assessment purposes.